

Keppel Union School District - CATERING REQUEST



DATE SUBMITTED: _____

TO:
 Child Nutrition Department
 35118 No. 82nd Street East
 Littlerock, CA 93543

 PHONE: (661) 944-4313

ATTN:
 Lilian Arreguin, Director
larreguin@keppel.k12.ca.us
 Mary Buffington, Secretary
mbuffington@keppel.k12.ca.us

CNC OFFICE USE ONLY:	
DATE RECEIVED:	_____
Initialed:	_____

If there is no reply to your request within 24 hours, please contact the Child Nutrition Department or resubmit form.

REQUEST INFORMATION:

DATE & TIME OF EVENT:		ACCOUNT TO BE CHARGED:	
WORKSHOP/EVENT:		CONTACT PERSON:	
SCHOOL/EVENT SITE:		CONTACT #:	
LOCATION/ROOM #:		CONTACT FAX:	

FOOD & BEVERAGE SELECTION:

CLEAN UP TIME:	MENU ITEMS	# OF GUESTS	QUOTE (Office Use Only)
PLEASE CHECK MARK:			
<input type="checkbox"/> COFFEE <input type="checkbox"/> WATER	OTHER BEVERAGES (PLEASE SPECIFY):		
			TOTAL

Additional notes regarding request:

- * ALL REQUESTS must be received by the Child Nutrition office 2 WEEKS PRIOR to event.; extra charges may apply if request is received less than the required days.
- * Charges may apply if we do not receive a 24 HOUR CANCELLATION NOTICE.

Requestee Signature: _____

SUGGESTIONS FOR MENU ITEMS:

APPETIZERS/SNACKS

- ~Sliced Apples (200 count) Individual Packs
- ~Bagged Carrots (200 count)
- ~String Cheese
- ~Sunflower Seeds
- ~Chex Mix
- ~WG Gold Fish

LARGE SIDES/SALADS

- ~Large 18" Vegetable Tray w/Ranch Dressing
- ~Large 18" Fruit Tray (Seasonal Fruit)
- ~Southwest Chicken Salad
- ~Chicken Caesar Salad

DRINKS/JUICES/DESSERTS

- ~Muffins, assorted (48 count)
- ~Milk (15 count)
- ~Coffee (50 cup minimum)
- ~Water (35 count)
- ~100% Fruit Juice Boxes (36 count)